



AMC

ENGINEERING COLLEGE

Affiliated to Visvesvaraya Technological University, Belagavi.
Recognised by Govt. of Karnataka, Approved by AICTE, New Delhi.
Accredited by NAAC & NBA (2009-2012), Ministry of HRD, New Delhi.



No.:

Proceedings of the Principal and Chairperson IQAC Order

Date: 16/07/2018

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the Academic Year 2018-2019. The cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl No.	Name of Member	Designation	Role
1.	Dr. T.N.Sreenivasa	Principal	Chairperson
2.	Mr. Shaik Moonirul Haque	Director - Skill Development Center	Member -Management Representative
3.	Dr. Shashishankar A	Head, Dept. of Civil Eng.	Member -Teaching Faculty Representative
4.	Mr. Mahesh M	Office Manager	Member – Non Teaching Faculty Representative
5.	Ms. Chitra (ECE)	Student Council President	Member – UG Female Student Representative
6.	Mr. Likith R (ISE)	Student Council Vice-President	Member – UG Male Student Representative
7.	Ms. Priyanka (MBA)	Student Council Secretary	Member – PG Female Student Representative
8.	Mr. Raushan Singh	Student Council Treasurer	Member – PG Male Student member Representative
9.	Dr. Manoj P B	Alumni	Member – Alumni Representative
10.	Mr. Rajendran K Mr. S. M. Rahman	Parent (of Male) Parent (of Female)	Member – Parent Representative
11.	Dr. Gangareddy	Industry	Member – Industry Representative
12.	Dr. Solaimuthu	Professor	Member – Coordinator
13.	Prof. Selvamathi	Asst. Prof in EEE	Joint Coordinator

Principal & Chairperson IQAC

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BENGALURU - 560 083.

Copy to:

1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD's
4. IQAC File





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Proceedings of the Internal Quality Assurance Cell AMC Engineering College Held on Dt. - 16-07-2018

No.:

Agenda:-

- Action Plan for the Academic year 2018-19
- Review of Infrastructure and Learning Resource Available
- Finalize Best Practices to be adopted for the Academic Year 2018-19

The 1st meeting for the year 2018-19 of IQAC was held on 16-07-2018 at 11:00 AM at Board Room of the college.

Members Present

Sl.No	Name	Designation in IQAC
1.	Dr.T.N.Srinivasa	Chairman
2.	Dr.A.K.Murthy	Director/Coordinator
3.	Dr.BhanuPrakash	Deputy Coordinator
4.	Prof. Shivalingaswamy	Member
5.	Dr.BhanuPrakash	Member & Criteria -1 In charge
6.	Dr.Umareddy.N.V	Member & Criteria-2 In charge
7.	Dr.Girisha.C	Member & Criteria-3 In charge
8.	Dr.Shashishankar.A	Member & Criteria-4 In charge
9.	Dr.Latha.C.A	Member & Criteria-5 In charge
10.	Dr.Venkatalakshmi	Member & Criteria-6 In charge
11.	Dr.BindhuMadhavi	Member & Criteria-7 In charge
12.	Prof. Manoj.P.B	Alumni Representative

IQAC coordinator welcomed Chairman and all the members present. Following are the decision taken after detailed deliberations on the agenda.

Agenda 1:-

Action Plan for the Academic year 18-19

1. IQAC Chairman Informed all the Criterion in-charge to provide updated information about the committees constitution for the year 2018-19 in 10 days
2. He informed that all the criterion Incharge arrange to conduct below mentioned activities through respective committees and take necessary support / help from Administrative Officer, Chief Finance Officer, Industries, Students and Alumni's.
 - ❖ Conduct Add-On Certificate courses.
 - ❖ Minimum 2 Value Added Courses to be offered by each Department.
 - ❖ Plan for Field Visits/ Internships/Project Work for students meticulously.
 - ❖ Adhere to University guidelines for conducting of internal examinations and university exam.
 - ❖ Conduct Student Satisfaction Survey on overall performance of the college, and to submit analysis report in next meeting for quality improvement aspects in the institution.
 - ❖ Collect feedback on curriculum from all stockholders, analyze and submit report with recommendation to BOM through IQAC.
 - ❖ Faculties to submit research proposals for funding.





- ❖ Conduct minimum 1 IPR activity in each department.
- ❖ R & D Department to start incubation center for innovation and start-ups institution.
- ❖ Faculties to submit proposals for having attended Conferences Workshops, Seminars, and Training Programs so as to enable office to provide Travel & Dearness allowance.
- ❖ Faculties are informed to take action to publish papers in UGC notified journals and also to involve in activities of editing books and chapters.
- ❖ Conduct Extension Activities in coordination with NSS, Government, NGO's and other Organizations. Involve maximum number of students these activities. Special emphasis to be given on activity related to Swachh Bharath, Gender Equity, and Environmental sustenance.
- ❖ Concerned Committees to have Linkages, Collaboration, MoU's with Corporates, Industries, Institutions, NGO's, and Government for Conducting Student, Faculty and Research exchange activities.
- ❖ Instructed to conduct capability enhancement, Alumni and placement activities.
- ❖ To Conduct National Festivals / Birth and Death Ceremonies of National Leaders & Commemorative days.
- ❖ Finance committee is Instructed to Allocate sufficient Budget for all activities including Infrastructure, Academic Support Activities, E- Governance, Library, Sports, Cultural, Faculty and Student Welfare schemes, Green Initiatives, Incubation Centre and some of the special training programs as per the request of committee Chair-Persons and HOD's.

IQAC Chairman informed all the members - Reports of all the above activities conducted to be presented in next and subsequent meetings and also to maintain proper documents for having conducted these activities.

Agenda 2:

Infrastructure and Learning Resource

Agenda 2:-

- ❖ Review was conducted regarding availability of facilities for teaching learning -All 63 classrooms are Wi-Fi/LAN equipped, 62 laboratories and 7 Seminar halls with ICT facilities available.
- ❖ Chairman IQAC instructed to initiate action to increase the internet bandwidth from 155 Mbps to 500 Mbps.
- ❖ It is decided to allocate Rs. 800.00 Lakhs budget for infrastructure augmentation.
- ❖ Review conducted regarding availability of reference books, journals for the use of students and staffs in the library, chief librarian is informed to take indent from all HOD's regarding requirements of text books, reference books and journals.

Agenda: 3

Best Practices to be adopted for the Academic Year

Decided to implement following Best Practices in the institution for the Current Academic Year

- ❖ Promotion of Green Campus
- ❖ Library Automation

Meeting concluded with vote of thanks by IQAC coordinator.

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No.: **Proceedings of the Internal Quality Assurance Cell AMC Engineering College held on
Dt – 15-10-2018**

Agenda:-

- Review of Action Taken on the proceedings of meeting held on 16-07-2018, 1st meeting.
- Review of Research, Innovations and Extension Activities
- Review of Student Support Activities of the Institution.

The 2nd meeting for the year 2018-19 of IQAC was held on 15-10-2018 at 10:30AM in Board Room of the college.

Members Present

Sl.No	Name	Designation in IQAC
1.	Dr.T.N.Srinivasa	Chairman
2.	Dr.A.K.Murthy	Director/Coordinator
3.	Dr.BhanuPrakash	Deputy Coordinator
4.	Prof. Shivalingaswamy	Member
5.	Dr.BhanuPrakash	Member & Criteria -1 In charge
6.	Dr.Umareddy.N.V	Member & Criteria-2 In charge
7.	Dr.Girisha.C	Member & Criteria-3 In charge
8.	Dr.Shashishankar.A	Member & Criteria-4 In charge
9.	Dr.Latha.C.A	Member & Criteria-5 In charge
10.	Dr.Venkatalakshmi	Member & Criteria-6 In charge
11.	Dr.BindhuMadhavi	Member & Criteria-7 In charge
12.	Prof. Manoj.P.B	Alumni Representative

IQAC coordinator welcomed Chairman and all the members present. Following are the decision taken after detailed deliberations on the agenda.

Agenda 1:-

- ❖ Action Taken on the proceedings of IQAC 1st meeting was reviewed and approved.

Agenda 2:-

Review of Research, Innovations and Extension Activities

It is observed that following activities are conducted till date by different Committees

- ❖ Decided to provide incentive to 5 Faculties who received award/recognition at National level.
- ❖ 28 projects received funding from various agencies and industries worth of Rs. 2.0715 Lakhs
- ❖ Chairman IQAC informed to provide seed money to the faculty for conducting research.
- ❖ 2 Extension activities have been conducted, Chairman informed to conduct some more activities involving NSS/NCC/Red Cross by the end of 3rd quarter.
- ❖ 1 Research Publication published in UGC notified National Journal and 101 Research Publications were published in UGC notified International Journal
- ❖ Out of total 30 IPR activities planned for the year, 8 programs have been conducted till date. Chairman informed to speed up the process and complete the process by the end of next quarter.



- ❖ Person Incharge informed the Committee during the year it is planned to have Linkage with 36 organizations for internship, on-the-job training, project work etc.
- ❖ Chairman informed Research committee to develop research promotion policy and upload on institutional website.



Agenda 3:-

Review of Student Support Activities of the Institution

- ❖ Review was held regarding number of students getting scholarship from Govt. and institution. It is observed that 80 applications received for Free-ships from the Institution and around 1300 applications for Scholarship from different Govt. Departments. Chairman informed the person concerned to speed up the work of processing applications.
- ❖ The person Incharge informed the committee it is planned to conduct 11 activities under capability enhancement scheme, till date 4 activities completed.
- ❖ It is observed that competitive examination and career counseling committee is conducting classes for the interested students. Chairman informed the person Incharge to enroll more number of students who can benefit from the same.
- ❖ IQAC Chairman suggested keeping records of student proceeding to higher education and student's opted different career.

Chairman informed all the Committee Members that the activities conducted by respective committees will be reviewed as per the above instructions during subsequent meetings, hence all the members to attend meeting with activity reports of their concerned committees.

IQAC Chairman also stressed upon faculties on following points for quality Improvement in the institution.

1. To concentrate on POs and CO's attainment, Identify gaps in each course and plan for value added / enrichment courses
2. Detailed Course files to be maintained by all faculties
3. All faculties to update their profiles and apply for becoming members of BOS for Academic Council of respective affiliating university and other colleges
4. Faculties to involve in evaluation and question paper setting work of university
5. Faculties to publish more number of publications in UGC notified journals and involve in the work of editing books and chapters.
6. Enrich library resources program wise and facilities / services to be maintained properly.
7. Placement activities to be planned and implemented program wise for better placement of students.
8. Students need to be motivated for higher education.
9. Alumni association to consider the feasibility of conducting program- wise alumni meet, plan for value adding for the use of students.

Meeting concluded with vote of thanks by IQAC coordinator

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No.: **Proceedings of the Internal Quality Assurance Cell AMC Engineering College Held on
Dt – 21-01-2019**

Agenda:-

- Review of Action Taken on the proceedings of meeting held on 15-10-2018 2nd meeting of IQAC.
- Review of Governance, Leadership and Management

The 3rd meeting for the year 2018-19 of IQAC was held on 21-01-2019 at 10:30AM in Board Room of the college.

Members Present

Sl. No	Name	Designation in IQAC
1.	Dr.A.G.Nataraj	Chairman
2.	Dr.A.K.Murthy	Director/Coordinator
3.	Dr.BhanuPrakash	Deputy Coordinator
4.	Prof. Shivalingaswamy	Member
5.	Dr.BhanuPrakash	Member & Criteria -1 In charge
6.	Dr.Umareddy.N.V	Member & Criteria-2 In charge
7.	Dr.Girisha.C	Member & Criteria-3 In charge
8.	Dr.Shashishankar.A	Member & Criteria-4 In charge
9.	Dr.Latha.C.A	Member & Criteria-5 In charge
10.	Dr.Venkatalakshmi	Member & Criteria-6 In charge
11.	Dr.BindhuMadhavi	Member & Criteria-7 In charge
12.	Prof. Manoj.P.B	Alumni Representative

IQAC coordinator welcomed Chairman and all the members present. Following are the decision taken after detailed deliberations on the agenda.

Agenda 1:-

Action Taken on the proceedings of IQAC 2nd meeting was reviewed and approved.

Agenda 2:-

Review of Governance, Leadership and Management

- ❖ Reviewed implementation of e-governance in areas of planning of development, administration, financial and accounts, student's admission and support and Examination. IT department of the institution manages e-governances implementation – if any support/updation is required advised to bring it notice of the IQAC for needful.
- ❖ Decided to organize professional/administrative training programs, 2 each for teaching and non-teaching staff during current year.
- ❖ Faculties to be deputed for conference/workshops with financial support from the institution.
- ❖ To encourage teachers to attend orientation programs, short-terms courses and refresher course.



- ❖ Accounts departments is informed to conduct regular internal audit department wise and at institutional level and also to get external audit done for the expenditure incurred during previous year.
- ❖ Grants received for previous year and its Utilization and action plan for getting grants from various funding agencies during the current year is reviewed.

Meeting concluded with vote of thanks by IQAC coordinator

A. S. Nataraj

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Proceedings of the Internal Quality Assurance Cell AMC Engineering College Held on Dt. 29-04-2019

No.:

Agenda:-

- Submission and review of Annual Quality Assurance Report for the year 2018-19
- Review of Outcome achieved on Plan of action towards quality enhancement.

The 4th meeting for the academic year 2018-19 of IQAC was held on 29-04-2019 at 10:30 AM in Board Room of the college.

Members Present

Sl. No	Name	Designation in IQAC
1.	Dr.A.G.Nataraj	Chairman
2.	Dr.A.K.Murthy	Director/Coordinator
3.	Dr.BhanuPrakash	Deputy Coordinator
4.	Prof. Shivalingaswamy	Member
5.	Dr.BhanuPrakash	Member & Criteria -1 In charge
6.	Dr.Umareddy.N.V	Member & Criteria-2 In charge
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9.	Dr.Latha.C.A	Member & Criteria-5 In charge
10.	Dr.Venkatalakshmi	Member & Criteria-6 In charge
11.	Dr.BindhuMadhavi	Member & Criteria-7 In charge
12.	Prof. Manoj.P.B	Alumni Representative

IQAC coordinator welcomed Chairman and all the members present. Following are the decision taken after detailed deliberations on the agenda.

Agenda 1:-

The IQAC have reviewed the total Annual Quality Assurance Report for the year 2018-19 and approval was given to place before the governing council.

Following are the initiatives taken and activities conducted by the institution during 2018-19

- New certificate programmes started - 12
- No of Value Added courses offered - 14
- Field Projects / Internships under taken – 14 Departments, no. of Students Participated in Internships– 647 & no. of Students Participated in Field Projects – 305.
- Total number of permanent faculty - 277.
- No of faculty with Ph.D. - 10.
- Demand Ratio – Number of seats available – 1614, Students Enrolled-627
- Honours and recognitions received by teachers – 05 faculties.
- Result- total cumulative pass percentage of the entire programs UG 97% and PG 96%





- Student Satisfaction Survey Conducted 2000 students responded.
- Research funds sanctioned by the institution– **Rs, 2,07,150**
- 30 Workshops/Seminars Conducted on Intellectual Property Rights.
- Awards for Innovation won by Institution/Teachers/Researchscholars/Students – 33.
- Ph. Ds awarded – 10.
- Research Publications in the Journals notified on UGC website – Nationallevel- 01, international level- 101.
- Books and Chapters in edited Volumes / Books published – 67.
- Faculty participation in Seminars/Conferences and Symposia – 137 Faculties.
- Number of extension and outreach programmes conducted – 6.
- Number of Students participating in extension activities- 600 students.
- Number of Collaborative activities – **11** ,number of students benefited through Linkage activities with institutions – 548 **and** MoUs signed with institutions – 9
- Budget utilized for Infrastructure Development is – **Rs. 603 lakhs**,maintenance of Academic Facilities –**Rs. 186 lakhs**, maintenance ofPhysical Facilities- **Rs.570 lakhs**.
- During the year **2519** -Text Books, **95** - Reference Books-and **1681** - print Journals purchased.
- During the year **80** students' availed financial support from institution, and **1291** students from different Government Department.
- **11** capability enhancement programs conducted benefiting **-all students, 598 and 838 students** benefited by Guidance for competitive examination and career counseling respectively.
- Through On Campus-**241 students** placed in different companies and off campus **63 students** got placement, **23 students** joined for higher education.
- During 2018-19 Alumni Contributed - **Rs, 4.00 Lakhs**.
- **22** Teachers provided with financial support of - **Rs, 32,100** for attending conferences / Workshops.
- **18** Professional training programs conducted for teaching and 1 for non- teachingstaff.
- **2** Gender Equity promotion programs conducted and **5** Programs on universal Values and Ethics.

Agenda 2:-

- IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows

Plan of Action	Achievements/Outcomes
Conduct Student Satisfaction Survey on overall performance of the Institution and also conduct feedback from different stakeholders regarding curricula and syllabus	Student Satisfaction Survey conducted, Students responded – 2000
Focus on strengthening Field Visits, Internship and Project work	674 Students completed Internships and 293 Students participated in Field Visits
To have more Linkages, Collaboration and MoUs with other Institutions/Agencies benefitting more students and faculties	During the year 122 Linkages, 11 Collaborative activities and 3 MoUs signed benefitting 65 faculties and 818 students

Encourage faculties to participate in seminars/conference/symposia	<ul style="list-style-type: none"> • 15 Faculties attended seminars/workshops at International level, 237 at National level, 10 at State level, 5 at Local level • 25 Faculties presented papers at International level, 25 at National level, 5 at State level. • 5 Faculties participated as resource person at National level, 4 at State level, 14 at Local level.
Encourage faculties to publish books and edit volumes.	30 Books published by faculty during the year.

Meeting concluded with vote of thanks by IQAC coordinator

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