



AMC

ENGINEERING COLLEGE

Affiliated to Visvesvaraya Technological University, Belagavi.
Recognised by Govt. of Karnataka, Approved by AICTE, New Delhi.
Accredited by NAAC & NBA (2009-2012), Ministry of HRD, New Delhi.



No.:

Proceedings of the Principal and Chairperson IQAC Order

Date: 22/07/2019

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the Academic Year 2019-2020. The cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl No.	Name of Member	Designation	Role
1.	Dr. A. G. Nataraj	Principal	Chairperson
2.	Mr. Santhosh Satpathy	Director - Skill Development Center	Member -Management Representative
3.	Dr. Shashishankar A	Head, Dept. of Civil Eng.	Member -Teaching Faculty Representative
4.	Mr. Ashok	Office Manager	Member – Non Teaching Faculty Representative
5.	Ms. Ashmitha (ISE)	Student Council President	Member – UG Female Student Representative
6.	Mr. Aadil Saleem Bhatt(Civil)	Student Council Vice-President	Member – UG Male Student Representative
7.	Ms. Alfiya (CSE)	Student Council Secretary	Member – PG Female Student Representative
8.	Mr. Ullas Gowda (ME)	Student Council Treasurer	Member – PG Male Student member Representative
9.	Dr. Manoj P B	Alumni	Member – Alumni Representative
10.	Mr. Rajendran K Mr. S. M. Rahman	Parent (of Male) Parent (of Female)	Member – Parent Representative
11.	Dr. Gangareddy	Industry	Member – Industry Representative
12.	Dr. Sreenivas S	Professor	Member – Coordinator
13.	Prof. Shivalingaswamy	Asst. Prof in EEE	Joint Coordinator

A.G. Nataraj

Principal & Chairperson IQAC

Copy to:

1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD's
4. IQAC File



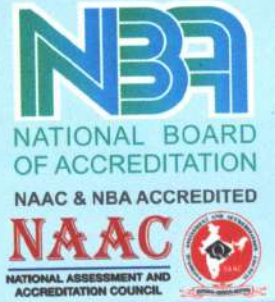
PRINCIPAL
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No.:

Proceedings of the Internal Quality Assurance Cell, AMC Engineering College Held on Dt – 22-07-2019

Agenda:-

- Action Plan for the Academic year 19-20
- Best Practices to be adopted for the Academic Year

The 1st meeting for the year 2019-20 of IQAC was held on 22-07-2019 at 11:30AM at Board Room of the college.

Members Present

Sl. No	Name	Designation in IQAC
1.	Dr.A.G.Nataraj	Chairman
2.	Dr.A.K.Murthy	Director/Coordinator
3.	Dr.BhanuPrakash	Deputy Coordinator
4.	Prof. Shivalingaswamy	Member
5.	Dr.BhanuPrakash	Member & Criteria -1 In charge
6.	Dr.Umareddy.N.V	Member & Criteria-2 In charge
7.	Dr.Girisha.C	Member & Criteria-3 In charge
8.	Dr.Shashishankar.A	Member & Criteria-4 In charge
9.	Dr.Latha.C.A	Member & Criteria-5 In charge
11.	Dr.Venkatalakshmi	Member & Criteria-6 In charge
12.	Dr.BindhuMadhavi	Member & Criteria-7 In charge
13.	Prof. Manoj.P.B	Alumni Representative

IQAC coordinator welcomed Chairman and all the members present.
Following are the decision taken after detailed deliberations on the agenda.

Agenda 1:-

Action Plan for the Academic year 19-20

1. IQAC Chairman Informed all the Criterion in-charge to provide updated information about the committees constitution for the year 2019-20 in 10 days
2. He informed that all the criterion in Charges arrange to conduct below mentioned activities through respective committees and take necessary support / help from Administrative Officer, Chief Finance Officer, Industries, Students and Alumni's.
 - ❖ Conduct Add on Certificate Programs at least 2 per department.
 - ❖ Conduct minimum 2 Value Added courses in each Program.
 - ❖ To conduct Student Satisfaction Survey on overall performance of the college, and to submit analysis report in next meeting so as to take necessary steps for quality improvement aspects in the institution.



- ❖ To collect feedback on curriculum from all stockholders, analyze and submit report with recommendation to BOM through IQAC.
- ❖ Faculties to submit research proposals for funding.
- ❖ Adhere to University guidelines for conducting of internal examinations and university exam.
- ❖ To conduct IPR activities and to incubate Start-Ups in the institution.
- ❖ Collect proposal from faculties those to attend State, National, International and local level - Conferences Workshops, Seminars, and Training Programs to provide incentives.
- ❖ To Conduct Extension Activities in coordination with NSS, Government, NGO's and other Organizations. Involve maximum number of students these activities. Special emphasis to be given on activity related to Swatch Bharath, Gender Equity, and Environmental Activities.
- ❖ Plan for Field projects/ internships for students meticulously.
- ❖ Instructed to conduct capability enhancement, Alumni and placement activities.
- ❖ To instruct all the faculties to initiate action to publish papers, informed to involve in activities of editing books and chapters.
- ❖ To initiate action to have Linkages, Collaboration, MoU's with Corporates, Industries, Institutions, NGO's, and Government for Conducting Student, Faculty and Research exchange activities.
- ❖ Finance committee is Instructed to Allocate sufficient Budget for all activities including Infrastructure, Academic Support Activities, E-Governance, Library, Sports, Cultural, Faculty and Student Welfare schemes, Green Initiatives, Incubation Centre and some of the special training programs as per the request of committee Chair-Persons and HOD's.
- ❖ To concentrate on POs and CO's attainment, Identifies gaps in each course and plan for value added / enrichment courses
- ❖ Detailed Course files to be maintained by all faculties
- ❖ Faculties to involve in in evaluation and question paper setting work of university
- ❖ Faculties to publishing more number of publications in UGC notified journals and involve in the work of editing books and chapters.
- ❖ Enrich library resources program wise and facilities / services to maintain properly
- ❖ Administrative wing is informed to review and update insurance facility for staff and students
- ❖ Placement activity to planned and implemented program wise for better placement of students.
- ❖ Students need to be motivated for higher education.
- ❖ Alumni association to consider the feasibility of conducting program wise alumni meet, plan for value adding for the use of students.



3. IQAC Chairman informed all the members - Reports of all the above activities conducted to be presented in next and subsequent meetings and also to maintain proper documents for having conducted these activities

Agenda 2:-

Best Practices to be adopted for the Academic Year

Decided to implement following Best Practices in the institution for the Current Academic Year

- ❖ ICT Based Teaching-Learning
- ❖ Campus Automation

Chairman informed all the Committee Members that the activities conducted by respective committees will be reviewed as per the above instructions during subsequent meetings, hence all the members to attend meeting with activity reports of their concerned committees.

Meeting concluded with vote of thanks by IQAC coordinator.

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No.: **Proceedings of the Internal Quality Assurance Cell AMC Engineering College
Held on Dt. - 29-10-2019**

Agenda:-

- Review on action taken on the proceedings of previous meeting
- Review of Student Support and Progression

The 2nd meeting for the year 2019-20 of IQAC was held on 29-10-2019 by 11:30 am at Board Room of the college.

Members Preset

Sl. No	Name	Designation in IQAC
1.	Dr.A.G.Nataraj	Chairman
2.	Dr.A.K.Murthy	Director/Coordinator
3.	Dr.BhanuPrakash	Deputy Coordinator
4.	Prof. Shivalingaswamy	Member
5.	Dr.BhanuPrakash	Member & Criteria -1 In charge
6.	Dr.Umareddy.N.V	Member & Criteria-2 In charge
7.	Dr.Girisha.C	Member & Criteria-3 In charge
8.	Dr.Shashishankar.A	Member & Criteria-4 In charge
9.	Dr.Latha.C.A	Member & Criteria-5 In charge
10.	Dr.Venkatalakshmi	Member & Criteria-6 In charge
11.	Dr.BindhuMadhavi	Member & Criteria-7 In charge
12.	Prof. Manoj.P.B	Alumni Representative

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC and encouraged members to support and strengthen IQAC.

Agenda wise review conducted by the Chairman and following are points discussed and decision taken.

Agenda 1 : Review on action taken on the Proceedings of previous meeting

Criterion In-Charges briefed about the activities undertaken by their respective committee chairperson.

Criterion 1-

- 15 Value added courses implemented in different departments.
- Feedback was collected from all the stakeholders and analyzed.

Criterion-2- Informed the Committee out of total 1542 seats sanctioned 730 students admitted in the institution, total enrolled students are 2427 and fulltime teachers are 249.

- Mentor mentee Orders issued, slow and advanced learners identified.



Criterion-3- In the first quarter 7 IPR activities has been conducted out of 9 activities planned for the year.

- 16 Faculties/Students got awards in different fields.
- It is planned to conduct 4 Extension activities in coordination with NSS.
- Under collaborative program 4 agencies identified.
- Internships are planned for 641 students with various Institution/Industry/Research Lab.
- MOU's signed with 3 agencies.

Criterion-4- Criterion in-Charge brought to the notice of the committee Rs.802.00 Lakhs budget allocated for infrastructure augmentation, Rs. 250.00 Lakhs allocated for academic facilities and Rs. 680.00 lakhs for physical facilities during the year.

During the year 515 new Text Books, 16 Reference Books and 1661 Print Journals purchased

Criterion-5- Informed the committee 596 students Applications received for financial support from institution, 905 Applications for OBC department, 231 Applications for Social Welfare Departments, 48 for Supernumerary quota and 9 for PMSS.

- 5 Capability enhancement program were conducted during the first quarter.
- It is planning to conduct 2 alumni meetings during the academic year.

Criterion-6-

- 3 professional development training programme organized for teaching staff and 1 for Non-Teaching staff, 9 programmes are planned for Teaching staff throughout the year.
- Chairman informed the members to collect applications from faculties to award incentives for having attended workshops/seminars.

Criterion-7- Informed the committee 5 programs on gender equity promotions are planned to implement in next quarter.

- 5 programs conducted on eco- friendly campus.

IQAC Chairman appreciated the committee chairperson for activities conducted and informed them to speed up the work for other activities as discussed in previous meeting.

Agenda 2: Review of Student Support and Progression

Activities under Student Support & Progression were reviewed. Following are the deliberations:



- IQAC Chairman informed the concerned to forward the applications received from students for Freeship and Scholarship to the management and concerned government departments.
- IQAC Chairperson informed the committee chairperson to invite more number of companies for on campus interview and see that majority student gets placed.
- The Criterion Incharge informed the committee following sports & cultural activities are planned for the year 2019-20.

Cultural Activities - First Year Inaugural Function, Colosseum 2019-
Intracollegiate Fest For AMCEC Students, Women's Day Celebration, Ethnic Day
Celebration, Teacher's Day Celebration, Fresher Party for CSE Students.

Sports Activities - Inter departmental Cricket Selection, KHO-KHO selection for
First Year Students, Basketball competition, Inter department Hockey
competition, Kabaddi Tournament for First Year Students, Sports Introduction
Program for First year Student's, KHO-KHO selection and Inter department throw
ball competition

- 698 passed out students registered for Alumni and Rs. 3, 49,000/- contribution received from Alumni.

IQAC Chairman informed the members concerned to strictly adhere to the schedule planned under Collaborative, Linkages and MoU's.

The Chairman thanked all the members regarding the activities conducted and informed them to maintain records of all these activities in the format required by NAAC

Meeting concluded with vote of thanks by IQAC coordinator.



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No.: **Proceedings of the Internal Quality Assurance Cell, AMC Engineering College**
Held on Dt. – 27-01-2020

Agenda:-

- Review of Curricular Aspect
- MOU's , Linkages with different agencies/Institutions

The 3rd meeting for the year 2019-20 of IQAC was held on 27-01-2020 by 10:30AM at Board Room of the college.

Members Present

Sl. No	Name	Designation in IQAC
1.	Dr.A.G.Nataraj	Chairman
2.	Dr.A.K.Murthy	Director/Coordinator
3.	Dr.BhanuPrakash	Deputy Coordinator
4.	Prof. Shivalingaswamy	Member
5.	Dr.BhanuPrakash	Member & Criteria -1 In charge
6.	Dr.Umareddy.N.V	Member & Criteria-2 In charge
7.	Dr.Girisha.C	Member & Criteria-3 In charge
8.	Dr.Shashishankar.A	Member & Criteria-4 In charge
9.	Dr.Latha.C.A	Member & Criteria-5 In charge
10.	Dr.Venkatalakshmi	Member & Criteria-6 In charge
11.	Dr.BindhuMadhavi	Member & Criteria-7 In charge
12.	Prof. Manoj.P.B	Alumni Representative

IQAC coordinator welcomed Chairman and all the members present. Following are the decision taken after detailed deliberations on the agenda.

Agenda 1:-

- ❖ Till date it is observed that 8 Certificate Courses conducted out of 12 planned for the year.
- ❖ It is observed that out of 15 Value Added Courses planned for all the departments 11 VAC got completed and 3 will be conducted in coming months.
- ❖ Decided to Collect Feedback from all stakeholders before end 3rd quarter.
- ❖ Field projects/Internships planned/executed, reviewed and approved.



Agenda 2:-

MOU's, Linkages with different agencies/Institutions

Criterion Incharge explained in detail linkage and MOU's that will be implemented during the year and arrangements made for the same.

- Linkages with 122 institutions benefitting 641 students in the form of Internships and Field Visits.
- Following are the MoU's signed with other institutions during the year
 - MoU signed with "CISCO" for "CCNA Course: Introduction to Networks, Switching, Routing and Wireless Essentials" benefitting 54 students,1 teacher
 - MoU signed with "Dry waste management" for "CCNA Course: Introduction to Networks, Switching, Routing and Wireless Essentials" benefitting 23 students,5 teacher
 - MoU signed with "Manobhu Technology Pvt. Ltd." for "Workshop on Recent Development in power Transmission System" benefitting 100 students,15 teacher
 - MoU signed with "Infosys" for Campus Connect Program benefitting 3 faculties and 390 students.
 - MoU signed with "ATSSL" for conducting workshops and training benefitting 33 faculties and 223 students.

Meeting concluded with vote of thanks by IQAC coordinator.

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No.: **Proceedings of the Internal Quality Assurance Cell, AMC Engineering College
Held on Dt. 27-07-2020**

Agenda:-

- Submission and review of Annual Quality Assurance Report for the year 2019-20

The 4th meeting for the year 2019-20 of IQAC was held on 27-07-2020 by 11:00AM on Virtual Meeting.

Members Present

Sl. No	Name	Designation in IQAC
1.	Dr.A.G.Nataraj	Chairman
2.	Dr.A.K.Murthy	Director/Coordinator
3.	Dr.BhanuPrakash	Deputy Coordinator
4.	Prof. Shivalingaswamy	Member
5.	Dr.BhanuPrakash	Member & Criteria -1 In charge
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10.	Dr.Venkatalakshmi	Member & Criteria-6 In charge
11.	Dr.BindhuMadhavi	Member & Criteria-7 In charge
12.	Prof. Manoj.P.B	Alumni Representative

IQAC coordinator welcomed Chairman and all the members present.

IQAC Chairman thanked all the faculty for conducting online classes during the pandemic period.

Following are the decision taken after detailed deliberations on the agenda.

Agenda 1:-

The IQAC have reviewed the total Annual Quality Assurance Report for the year 2019-20 and approval was given to place before the governing council.

Following are the initiatives taken and activities conducted by the institution during 2019-20

- Field Projects / Internships under taken – 10 Departments, no. of Students Participated in Internships– 674 & no. of Students Participated in Field Projects – 293.
- Total number of permanent faculty - 268.



- Demand Ratio – Number of seats available – **1542**, Enrolled-**730**
- Honors and recognitions received by teachers – **2 Faculties**.
- Result- total cumulative pass percentage of the entire programs **UG 96% and PG 94%**
- Student Satisfaction Survey Conducted **2000 students** responded.
- Research funds sanctioned by different agencies – **Rs. 10,35,500**
- **9** Workshops/Seminars Conducted on Intellectual Property Rights – extension and outreach.
- **16** Awards for Innovation won by Institution/Teachers/Research scholars/Students.
- Ph. Ds awarded – **9**.
- Research Publications in the Journals notified on UGC website – International level- **48**.
- Books and Chapters in edited Volumes / Books published – **30**.
- Faculty participation in Seminars/Conferences and Symposia – **267 Faculties**.
- Number of extension and outreach programmes conducted – **4**.
- Awards and recognition received for extension activities – _____.
- Number of Students participating in extension activities- **170 students**.
- Number of Collaborative activities – **11**, number of students benefited through Linkage activities – **641 and** MoU's signed with institutions – **3**
- Budget utilized for Infrastructure Development is – **Rs. 802 lakhs**, maintenance of Academic Facilities – **Rs. 168 lakhs**, maintenance of Physical Facilities- **Rs. 605 lakhs**.
- During the year **515** - Text Books, **16** - Reference Books-and **1661** -print Journals.
- During the year **596** students' availed financial support from institution, and **1193** students from different Government Department.
- **7** capability enhancement programs conducted benefiting **-2662 students**, **674 students** and **759 students** benefited by Guidance for competitive examination and career counseling respectively.
- Through On Campus-**139 students** placed in different companies and off campus **88 students** got placement, **18 students** joined for higher education.
- During 2019-20 Alumni Contributed – **Rs. 3.49 Lakhs**.
- **21** Teachers provided with financial support of – **Rs. 31.525** for attending conferences / Workshops.
- **9** Professional training programs conducted for teaching and 1 for non- teaching staff.
- **5** Gender Equity promotion programs conducted and **29** Programs on universal Values and Ethics.

IQAC Chairman thanked all

Meeting concluded with vote of thanks by IQAC coordinator.



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