



# AMC

## ENGINEERING COLLEGE

Affiliated to Visvesvaraya Technological University, Belagavi.  
Recognised by Govt. of Karnataka, Approved by AICTE, New Delhi.  
Accredited by NAAC & NBA (2009-2012), Ministry of HRD, New Delhi.



No.:

### Proceedings of the Internal Quality Assurance Cell, AMC Engineering College Held on 09-06-2021

#### Agenda:-

- Action Plan for the Academic year 2020-21
- Best Practices to be adopted for the Academic Year

The 1<sup>st</sup> meeting for the year 2020-21 of IQAC was held on 09/06/2021 at 11:30AM at Board Room of the college.

#### Members Present

Sl.No	Name	Designation in IQAC	Signature
1.	Dr. A. G. Nataraj	Chairman	A G Nataraj
2.	Dr. A. K. Murthy	Director/Coordinator	Dr. A. K. Murthy
3.	Dr. Bhanu Prakash	Deputy Coordinator	Dr. Bhanu Prakash
4.	Prof. Shivalingaswamy	Member	Prof. Shivalingaswamy
5.	Dr. Bhanu Prakash	Member & Criteria - 1 In charge	Dr. Bhanu Prakash
6.	Dr. Jennita	Member & Criteria - 2 In charge	Dr. Jennita
7.	Dr. Girisha.C	Member & Criteria - 3 In charge	Dr. Girisha.C
8.	Dr. Shashishankar.A	Member & Criteria - 4 In charge	Dr. Shashishankar.A
9.	Dr. Nirmala	Member & Criteria - 5 In charge	Dr. Nirmala
11.	Dr. Venkatalakshmi	Member & Criteria - 6 In charge	Dr. Venkatalakshmi
12.	Dr. Bindhu Madhavi	Member & Criteria - 7 In charge	Dr. Bindhu Madhavi
13.	Prof. Manoj.P.B	Alumni Representative	Prof. Manoj.P.B

IQAC coordinator welcomed Chairman and all the members present.  
Following are the decision taken after detailed deliberations on the agenda.

#### Action Plan for the Academic year 2020-21

1. IQAC Chairman Informed all the Criterion in-charge to provide updated information about the committees constitution for the year 2020-21 in 10 days
2. He informed that all the criterion in Charges arrange to conduct below mentioned activities through respective committees and take necessary support / help from Administrative Officer, Chief Finance Officer, Industries, Students and Alumni's.
  - ❖ Conduct Add on Certificate Programs at least 2 per department.
  - ❖ Conduct minimum 2 Value Added courses in each Program.

- ❖ To conduct Student Satisfaction Survey on overall performance of the college, and to submit analysis report in next meeting so as to take necessary steps for quality improvement aspects in the institution.
- ❖ To collect feedback on curriculum from all stockholders, analyze and submit report with recommendation to BOM through IQAC.
- ❖ Faculties to submit research proposals for funding.
- ❖ Adhere to University guidelines for conducting of internal examinations and university exam.
- ❖ To conduct IPR activities and to incubate Start-Ups in the institution.
- ❖ Collect proposal from faculties those to attend State, National, International and local level - Conferences Workshops, Seminars, and Training Programs to provide incentives.
- ❖ To Conduct Extension Activities in coordination with NSS, Government, NGO's and other Organizations. Involve maximum number of students these activities. Special emphasis to be given on activity related to Swatch Bharath, Gender Equity, and Environmental Activities.
- ❖ Plan for Field projects/internships for students meticulously.
- ❖ Instructed to conduct capability enhancement, Alumni and placement activities.
- ❖ To instruct all the faculties to initiate action to publish papers, informed to involve in activities of editing books and chapters.
- ❖ To initiate action to have Linkages, Collaboration, MoU's with Corporates, Industries, Institutions, NGO's, and Government for Conducting Student, Faculty and Research exchange activities.
- ❖ Finance committee is Instructed to Allocate sufficient Budget for all activities including Infrastructure, Academic Support Activities, E-Governance, Library, Sports, Cultural, Faculty and Student Welfare schemes, Green Initiatives, Incubation Centre and some of the special training programs as per the request of committee Chair-Persons and HOD's.
- ❖ To concentrate on POs and CO's attainment, Identifies gaps in each course and plan for value added / enrichment courses
- ❖ Detailed Course files to be maintained by all faculties
- ❖ Faculties to involve in evaluation and question paper setting work of university.
- ❖ Faculties to publishing more number of publications in UGC notified journals and involve in the work of editing books and chapters.
- ❖ Enrich library resources program wise and facilities/services to maintain properly
- ❖ Administrative wing is informed to review and update insurance facility for staff and students
- ❖ Placement activity to planned and implemented program wise for better placement of students.
- ❖ Alumni association to consider the feasibility of conducting program wise alumni meet, plan for value adding for the use of students.

3. IQAC Chairman informed all the members - Reports of all the above activities conducted to be presented in next and subsequent meetings and also to maintain proper documents for having conducted these activities

**Best Practices to be adopted for the Academic Year**

Decided to implement following Best Practices in the institution for the Current Academic Year

- ❖ ICT Based Teaching-Learning
- ❖ Campus Automation

Chairman informed all the Committee Members that the activities conducted by respective committees will be reviewed as per the above instructions during subsequent meetings, hence all the members to attend meeting with activity reports of their concerned committees.

**Meeting concluded with vote of thanks by IQAC coordinator.**

*G. S. S.*  
PRINCIPAL  
AMC ENGINEERING COLLEGE  
BENGALURU - 560 083.







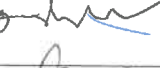



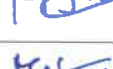
No.: **Proceedings of the Internal Quality Assurance Cell AMC Engineering College  
Held on Dt. – 21-09-2021**

**Agenda:-**

- Review on action taken on the proceedings of previous meeting
- Review of Student Support and Progression

The 2<sup>nd</sup> meeting for the year 2020-21 of IQAC was held on 21/09/2021 by 11:30 am at Board Room of the college.

**Members Present**

Sl.No	Name	Designation in IQAC	Signature
1.	Dr.Girisha.C	Chairman	
2.	Dr.BhanuPrakash	Coordinator	
3.	Prof. Shivalingaswamy	Member	
4.	Dr.BhanuPrakash	Member & Criteria - 1 In charge	
5.	Dr.Jennita	Member & Criteria - 2 In charge	
6.	Dr. Arjunthan	Member & Criteria - 3 In charge	
7.	Dr.Shashishankar.A	Member & Criteria - 4 In charge	
8.	Dr.Nirmala	Member & Criteria - 5 In charge	
9.	Dr.Venkatalakshmi	Member & Criteria - 6 In charge	
10.	Dr.Sathya	Member & Criteria - 7 In charge	
11.	Prof. Manoj.P.B	Alumni Representative	

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC and encouraged members to support and strengthen IQAC.

Agenda wise review conducted by the Chairman and following are points discussed and decision taken.

**Agenda1: Review on action taken on the Proceedings of previous meeting**

**Agenda 2: Review of Student Support and Progression**

Activities under Student Support & Progression were reviewed. Following are the deliberations:

- IQAC Chairman informed the concerned to forward the applications received from students for Freeship and Scholarship to the management and concerned government departments.
- IQAC Chairperson informed the committee chairperson to invite more number of companies for on campus interview and see that majority student gets placed.
- The Criterion Incharge informed the committee following sports & cultural activities are planned for the year 2020-21.

**Cultural Activities** - First Year Inaugural Function, Colosseum 2020 Intercollegiate Fest For AMCEC Students, Women's Day Celebration, Ethnic Day Celebration, Teacher's Day Celebration, Fresher Party for CSE Students.

**Sports Activities** - Inter departmental Cricket Selection, KHO-KHO selection for First Year Students, Basketball competition, Inter department Hockey competition, Kabaddi Tournament for First Year Students, Sports Introduction Program for First year Student's, KHO-KHO selection and Inter department throw ball competition

IQAC Chairman informed the members concerned to strictly adhere to the schedule planned under Collaborative, Linkages and MoU's.

The Chairman thanked all the members regarding the activities conducted and informed them to maintain records of all these activities in the format required by NAAC

**Meeting concluded with vote of thanks by IQAC coordinator.**

*Girish*  
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