

AMC ENGINEERING COLLEGE

18th K.M. Bannerghatta Road, Kalkere, Bengaluru - 560 083

Student Grievance Redressal Committee

Members

Name	Designation	Department
Dr.K.N.BhanuPrakash	Chairperson	Criteria 1 & 6 In charge
Dr. Venkatalakshmi		
Mr. Chandrashekar	Member Coordinator	Office Manager
Mr. Harish	Member	In charge Staff Section
Ms. Harini	Member	In charge Student Section
Ms. Shalini	Member	Representatives from all depts.
Mr. Ravithej N(CV)		
Ms. Smitha		
Ms. Maghana(ISE)	Member	UG Student Female
Mr. Aadil Saleem Bhatt(Civil)	Member	UG Student Male
Ms.Swathi Sinha(EEE)	Member	PG Student Female
Mr. Ullas G Gowda(Mech)	Member	PG Student Male

Githa

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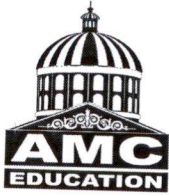
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Roles and Responsibilities

- Grievance Redressal Committee shall be responsible to ensure that grievances are dealt with effectively in accordance with the Grievance Procedures set out for the implementation of this Policy. In doing so, the Committee shall adhere to the following principles
- Take grievances seriously taking on board because the employee feels aggrieved, unhappy or dissatisfied,
- Investigate the facts and surrounding circumstances, and showing the employees that this been done thoroughly and sensitively,
- Actively look for a solution that will satisfy the employee, where practical, without causing
- Disproportionate difficulty for the organization or the Employee's colleagues,
- Provide feedback to the employee about what can, and cannot be done to resolve the grievance,
- Take necessary follow-up action

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Standard Operating Procedures

- Roles and responsibilities The Grievance Committee shall be responsible to ensure that grievances are dealt with effectively in accordance with the Grievance Procedures set out for the implementation of this Policy. In doing so, the Committee shall adhere to the following principles
- Take grievances seriously taking on board why the employee and students feel aggrieved, unhappy or dissatisfied
- Investigate the facts and surrounding circumstances, and showing the employees that this been done thoroughly and sensitively
- Actively look for a solution that will satisfy the employee and students, where practical, without causing disproportionate difficulty for the organization or the Employee's colleagues
- Provide feedback to the employee about what can, and cannot be done to resolve the grievance
- Take necessary follow-up action

Gilini
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18th km, Bannerghatta Road,
Bangalore-560083

Minutes of meeting held on 20th MAY 2016 at Principal Chamber at 3.00PM

The members of the grievance redressal committee who attended as follows:

Dr. G.G. Sivasankari	Committee Convener	
Dr.R.Gangadhara Reddy	Committee Member - Maths Dept.	
Dr.Sureshkumar MR	Committee Member - Physics Dept.	
Prof. N.V Uma Reddy	Committee Member - ECE Dept.	
Dr.Shashishankar A	Committee Member - Civil Dept.	
Dr.Girisha.C	Committee Member - Mech Dept.	

1. The Principal welcomed all the committee members.
2. Students have complained that there is no sports facility for ladies.
3. The Principal and Committee members were discussed to improve the sports department.
4. The meeting concluded with vote of thanks.

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Sl. no	Coordinator	Dept	Grievance Issues	Sign
1	Dr.Girisha	MECH	Grievance on discrimination by Students from SC/ST/Minority Women/Disabled Categories	<i>Girisha</i>
2	Dr.R.Gangadhar Reddy	Maths	Grievance regarding non-transparent or unfair evaluation process	<i>R.Gangadhar</i>
3	Dr.N.V.Uma Reddy	ECE	Grievance related to Admission	<i>N.V.Uma</i>
4	Dr.A.K.Murthy	DEAN	Grievance related to Attendance	<i>A.K.Murthy</i>
5	Dr.N.V.Uma Reddy	ECE	Grievance related to charging of fees	<i>N.V.Uma</i>
6	Dr.Venkatalakshmi	Chemistry	Grievance related to harassment by students or teachers	<i>Venkatalakshmi</i>
7	Dr.Shashishankar	CIVIL	Grievance related to provision of student amenities and quality education as promised or required to be provided	<i>S.Shashishankar</i>
8	Dr.Latha.C.A	CSE	Grievance related to Victimization	<i>Latha</i>
9	Prof.ACMV.Srinivas	MCA	Non-observation of AICTE norms and standards	<i>ACMV</i>
10	Dr.Bindu	ISE	Non-payment or Delay in payment of scholarships	<i>Bindu</i>
11	Dr.Mini	Physics	Refusal to return documents such a certificates	<i>Mini</i>

Members attended: 1.Dr.T.N.Sreenivasa, Principal
2.Dr.A.K.Murthy, Dean of Academics
3.All HODs

T.N.Sreenivasa
Principal

Girisha
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Grievances Redressal Report

From date 01-11-2018

To date 30-11-2018

Firm Code 1-5220016

Consolidated Report		
1	Total Grievances Received	0
2	Pending Grievances	0
3	Closed Grievances	0

T.G.
20/12/18
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G. S. S.
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Grievances Redressal Report

From Date: 01-11-2018

To Date: 30-11-2018

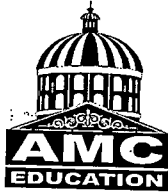
Form Code: 1-3230010

Consolidated Report

1	Total Grievances Received	0
2	Pending Grievances	0
3	Closed Grievances	0

T/O
20/12/18
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Grievances Redressal Report

From Date: 01-03-2019

To Date: 31-03-2019

Form Code: 1-5220010

Consolidated Report

1	Total Grievances Received	0
2	Pending Grievances	0
3	Closing Grievances	0

A. S. Watering
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